

Service Overview

“Our transcription gets immediate attention and we have been genuinely impressed by the speed and accuracy of the service. We could not imagine life without it.”

Richard Methuen QC,
Head of Chambers, 12 King's Bench Walk

“We saved £500,000 in salary costs alone last year through using Voicepath.”

Godfrey Mather
Chief Executive, Debenhams Ottaway Solicitors

If you are looking for a competitive alternative to temporary or permanent support staff, Voicepath offer a range of fast, secure and accurate transcription services so you can choose the most cost effective solution for your organisation.

Whether you need assistance with a range of correspondence or only basic internal documents our service will ensure that your document production needs are met consistently and accurately, allowing your internal staff to focus on added value activities and maximise client facing and fee earning time.

To ensure the highest levels of accuracy, all documents pass through our quality control process. These checks, which are independent of the typist, are a key part of our ISO9001:2008 certified quality management system. Our average dictation turnaround is just 45 minutes (subject to the length of document).

- The Voicepath 'Foundation' service is ideal for most types of transcription requirement with documents typed using your Microsoft Word templates and returned either by secure network transfer or email.
- The Voicepath 'In-system' service is suitable for all types of documents and is designed for firms that would prefer us to create or amend documents and forms directly in their case or document management system. Working remotely, Voicepath remove the need for internal staff to carry out the extra tasks required to profile or cut and paste work back into your business system.
- The Voicepath 'Manuscript' service is for documents that are not dictated. New documents can be created or old documents amended working with your hard copy original.
- The Voicepath 'Tape transcription' service is designed to meet transcription needs for interviews recorded on tape e.g. witness interviews.



“Voicepath's willingness to work with us and our other technology providers to develop a workable system for outsourcing as well as providing an excellent service has proved invaluable to the firm”

Derwent Campbell,
Managing Partner, Mogers Solicitors LLP

How does it work

All dictations sent to Voicepath will be transcribed in the UK by a legal secretary with a minimum of 3 years experience. Everyone involved in the Voicepath process is bound by strict, lifelong confidentiality obligations and our IT infrastructure employs state of the art technology to maintain the highest levels of data security and integrity. These provisions ensure we are consistent with the requirements of the Solicitors Regulation Authority and Data Protection Act (1998).

Sending dictations to Voicepath is as easy as sending them to an internal member of staff. We have invested in our systems to ensure the services are fully integrated with digital dictation systems from BigHand, nFlow, WinScribe, Crescendo, Nuance, V7 and Philips. Dictations can also be sent directly from the standalone digital handsets of the major manufacturers (Grundig, Olympus, Philips etc) and also via the telephone, your BlackBerry or your iPhone.

When work has been completed, Voicepath can update dictation systems automatically and provide simultaneous email notification to the users.

The Voicepath services are available 24x7 and our free helpdesk is available between 8am – 7pm normal working days. We charge by the dictated minute and our standard tariffs are Pay-As-You-Go with no minimum monthly commitment so you have full control over expenditure. Monthly contracts at preferential rates are available through discussion with Voicepath. Our monthly invoice issued in arrears includes a breakdown of service usage by individual authors.

Pay As You Go charges

Please contact us for details of our pricing structure.

fast, secure, onshore transcription

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